



Respiratory Protection Plan Implementation Guide

I. Objective

The Respiratory Protection Plan Implementation Guide is a companion document to the Respiratory Protection Plan template.

Scope

This implementation guide applies to News and Stations.

II. Phase 1 – Respirator Wearer Identification and Plan Management

1. Assign an employee to be the Plan Administrator.
2. Identify the employees that are respirator users using Table 2 in the Respiratory Protection Plan template. Delineate use scenario(s) for each respirator user. An employee may be one or more user types.
3. Provide a manufacturer spectacle kit with lenses for full face respirator wearers that are visually impaired that need eyeglasses.

III. Phase II - Medical Evaluation and Fit Testing

1. Arrange for and have each respirator user undergo a medical evaluation using the 3M Online Respirator Medical Evaluation System: www.respexam.com. Repeat triennially.
2. Have every respirator user complete a successful fit test for each make, model, and size respirator the respective employee is subject to using. Perform quantitative fit testing for elastomeric respirators and quantitative or qualitative fit testing for filtering facepieces. Repeat fit testing at least annually, or whenever an employee experiences weight change (+/- 20 pounds), facial scarring, dental changes, and cosmetic facial surgery.

IV. Phase III - Training

1. During fit testing of each respirator, instruct each employee on the purpose of the test, the results of the test and on how to do a seal check of the respirator. Have the employee demonstrate the seal check.
2. Implement a training program delivered to every affected employee at time of respirator assignment and at least annually thereafter, that covers each respirator type: use and limitations; MUC; protection factor; cleaning, maintenance, filter change schedules and proper storage; signs and symptoms of ineffective use and a review of the site Respiratory Protection Plan document.

V. Phase IV - Plan Evaluation

1. Complete an annual audit of the Respiratory Protection Plan implementation, prepare a written report of findings and recommendations, and submit to site management and EHS.